

**FLORIDA VOCAL ASSOCIATION
43 S Pompano Parkway, PMB231
Pompano Beach, FL 33069-3001**

DISTRICT MEDALS INFORMATION

MEDALS AVAILABLE

There are two medals available at the district level – both for superior performances only.

1. Sr. High District Superior medal is copper with a blue and white drape.
2. JH/MS (Jr. High/Middle School) District Superior medal is copper with a white drape.

Both of these medals are priced at \$2.00 each. There is no designation of category on the medal. The medal will be the same no matter for which category it is purchased. There is a bar that says “Superior” on the face of the medal.

ORDERING INFORMATION

The District Chairmen will have a supply of order forms for these medals. (One form will be used per school for both JH/MS and Sr. High medals.) They will initiate the form and fill in the number of eligible performers for each category (chorus, ensemble, solo) during the Music Performance Assessment (MPA) process.

The form is given to the director at the last MPA. **The director is responsible for completing the form and sending the order to the state office.** The director must do the following:

1. Fill in the date medals are needed.
2. Decide how many medals to order, fill in the # Medals Ordered lines and complete the cost extension for each category, fill in the total medals ordered and the total dollars owed.
3. Order JH/MS plaques if eligible by filling in that portion of the form.
4. Complete all blanks on the form, putting a dash on unused lines.
5. Obtain a check and/or purchase order for the total amount of the order. Fill in those lines.
6. Send the form with the check or PO to the state office by the deadline date.

Deadline date to avoid a \$20.00 shipping charge is May 1 for all district medals and plaques.

Because lines are included for both Sr. High and JH/MS medals, the director must be careful to use the correct line for their order. They are clearly labeled.

SHIPPING INFORMATION

Medalcraft Mint in Green Bay, Wisconsin, will ship the medals approximately two weeks after receiving an order. Shipping is UPS Ground which takes 4-5 business days. It would be wise for JH/MS directors to get orders into the state office prior to the State MPA starting date. Sr. High directors may wait to order their medals at or right after the State MPA, but be advised that shipping charges may apply.

DON'T LOSE THE MEDALS FORM and be sure IT IS SIGNED by the DISTRICT CHAIR!!